Electronic Vessel Trip Reports for the For-Hire Community in the Mid-Atlantic

April 25th, 2017

Hilton Mystic Hotel, 20 Coogan Blvd., Mystic CT 06355; Phone: (860) 572-0731

April 27th. 2017

Doubletree by Hilton Baltimore-BWI Airport, 890 Elkridge Landing Rd, Linthicum Heights, MD 21090; Phone: (410) 859-8400

AGENDA

8:30 a.m. Coffee Available

9:00   Welcome and Introductions

9:15   Proposed MAFMC eVTR Requirements and Options – A. Loftus

10:00
Introduction to eTrips/mobile – R. Bellavance
Introduction to e/Trips/PC
Presentation: Can eTrips be used to report to state agencies and other Councils also? – ACCSP Staff

10:30 Break

10:45
Getting set up: Basics of a Google Account and Downloading eTrips/M
Obtaining an eTrips user ID and password

Noon   Lunch (on your own)

1:00   Setting "Favorites" for each of your permits (ports, permits, etc.)

1:30   Simulation Exercises
Setting up and beginning your trip
Entering efforts for each fishing area, gear, etc.
Entering catch
        Required fields
        Optional fields
Ending trips
Submitting reports

2:45	Break

3:00	Continue Simulation Exercises

3:30	Troubleshooting and what to do about user errors
Lost tablet at sea
Replacing a tablet/recovering archived data
Accidentally ending a trip before it has really ended
Accidentally submitting reports before intending to
Correcting mistakes or editing trips once submitted
Forgetting to submit a report within 48 hours.
Updating the application and providing feedback

4:45	Learning Resources
eTRIP/mobile training videos – online learning
Help line
Other forms of assistance

5:00	Adjourn